|  |  |  |
| --- | --- | --- |
|  |  | Objective To acquire a part-time job to further experiences in customer service in a positive and challenging team oriented environment. |
|  |  |  |
|  |  | Work ExperienceRona Hope January 2012-Present  * Worked in a sales floor, cashier and inventory capacity * Proficient in working with customers to provide an individualized retail experience * Organized with management to provide an optimal service to customers  We Council at Hope Secondary November 2010- PresentAdministrator/ External Customer Service Relations  * Created “Rebels Food Program”, an initiative created to help underprivileged youth within Burnaby South Secondary. * Planned and organized fundraising events. * Worked with various organizations to buy, promote and solicit for the We Council Program  Hope Food Bank Society Nov. 2010-November 2011  * Helped log and distribute food. * Inventory assistant  Hope Regional Science Fair November 2007-March 2011  * Worked individually as well as part of a group. * Recorded and catalogued exhibitors’ information and profiles. * Managed budgets regarding employment and management. * Worked with teachers and young students to create interactive lesson plans and curricula |
|  |  |  |
|  |  | EducationHope Secondary School October 2007-Present |
|  |  |  |
|  |  | Skills  * Excellent organizational and time management skills. * Great team player, able to support the team in whatever capacity required. * Enormous sense of urgency when completing time sensitive tasks * Several years of customer service experience * Ability to generate innovative ideas that convey the exact message |